Attendance Exemption Form

Student Name: _____ Grade _____ Date _____

Was your family made aware of CCS attendance policy? ☐ Yes ☐ No

Did your family receive absence updates from CCS? ☐ Yes ☐ No

Did your family read the handbook before signing it? ☐ Yes ☐ No

Did your family attend Open House and/or PTF meetings? ☐ Yes ☐ No

Main reason for violation of attendance policy: ☐ Medical ☐ Legal

☐ Family ☐ Other

Please briefly explain the situation which led your child to violate CCS attendance policy:

_____

_____

_____

Classes Affected:

☐ 1st period: _____

☐ 2nd period: _____

☐ 3rd period: _____

☐ 4th period: _____

☐ 5th period: _____

☐ 6th period: _____

☐ 7th period: _____

PLEASE ATTACH ANY NECESSARY DOCUMENTATION TO THIS FORM AND SIGN BELOW.

By signing below, I indicate that I believe the circumstances surrounding my child's excessive absences were unavoidable. Every reasonable attempt was made at regular school attendance on the part of my child.

_____

Parent signature Contact Number